

BRILLIANT STAR MONTESSORI SCHOOL CORP. APPLICATION AGREEMENT

2025/2026 school year (please select one program):

Preschool/Casa Half-Day Program: A.M. ____ P.M. ____

Preschool/Casa Full-Day Program: **Double Session** (upon approval) ____

Kindergarten ____ (half-time: M/W and alt F) ____ (half-time: T/Th and alt F) ____ (full-time M-F)

Elementary Program: ____ Grade Level Entering: ____

To help predict future enrolment, please indicate the following: ____ I am interested in the full 3-year Casa Program

____ I am interested in the full 4-year Elementary Program

Please Note: Before a student can be accepted, this form must be completed in its entirety and all applicable fees, tuition payments, and government verification ID have been submitted.

Student Info: Legal First Name: _____ Legal Middle Name(s): _____

Legal Last Name: _____

Date of Birth: (dd/mm/yy) ____/____/____ Gender: _____

Mailing Address: _____ Postal Code: _____

Physical Address: (if different) _____ Postal Code: _____

Medical Information: SK Health Card #: _____

Allergies/Special Needs: _____

For New to BSM students only:

Does this child have any Montessori experience? Yes ____ No ____

Has this child ever attended **another SK** school before? Yes ____ No ____

Has this child ever attended another school **outside of SK**? Yes ____ No ____

If yes to any of the above, please provide:

School name: _____

City/Province & Country (if not Canada): _____

Information for SK Ministry of Education:

Citizenship: Canadian ____ If other, please specify _____

Country of birth (if not Canada): _____

Province/Country of origin (if new to Saskatchewan): _____

Verification ID required for new students or new SK residents: (please check one and attach a copy)

Birth Certificate ____ Passport or Citizenship Card ____ Permanent Residency Card ____ Other Visa Type ____

First language spoken in the home: _____ **Second language** (if any): _____

Voluntary Declaration of Aboriginal ancestry: Status/Treaty/Registered ____ Non-status ____ Metis ____ Inuit ____

(Please return this copy to the school)

Family Info: List in order of Emergency Contact:

1. Parent/Guardian Name: (First)_____ (Last)_____

Telephone: (Home)_____ (Work)_____ (Cell)_____

Occupation/Place of work: _____

Address, if different from student: _____

Relationship to Student: _____

Email: _____

2. Parent/Guardian Name: (First)_____ (Last)_____

Telephone: (Home)_____ (Work)_____ (Cell)_____

Occupation/Place of work: _____

Address, if different from student: _____

Relationship to Student: _____

Email: _____

Siblings:

Name & Age: _____ Name & Age: _____

Name & Age: _____ Name & Age: _____

Receipts will be issued in both Parent/Guardian names unless stated otherwise: _____

EMERGENCY DAYTIME CONTACTS (if parent/guardian(s) cannot be reached):

Name: _____ **Relationship to Student:** _____

Phone #: (Work) _____ (Cell) _____

Name: _____ **Relationship to Student:** _____

Phone #: (Work) _____ (Cell) _____

PICK-UP INFORMATION: The additional people listed below are permitted to pick up my child from school:

Name: _____ Name: _____

Name: _____ Name: _____

Family Yard Work Requirement: To keep our school costs down and contribute to the school community spirit and service, each family will be required to either volunteer **two weeks per student** or 'buy-out' at \$40/week/student, to help with our yard work throughout the school year (Sept.-June). **Please check one option for this below:**

Please initial your option below:

a.) We wish to work our weeks. Initial: _____ Our preferred month(s) to be scheduled are: _____

b.) We wish to 'buy-out' our yard weeks: _____ # of week(s) x \$40 each week = \$ _____ Initial: _____
(Please include a cheque, post-dated for **September 1st**).

(Please return this copy to the school)

CASA REFUND POLICY:

Once registered, the prepaid fees and the first month's tuition for the upcoming school year are non-refundable. A written notice to withdraw a child from the Brilliant Star Montessori School Corp. must be given. Such written notice of withdrawal shall be delivered to the school Administrator.

Casa Withdrawals occurring before Sept. 1st:

Once registered, failure to provide written notice by April 30th for the upcoming school year will also result in the second and third month's tuition cheques being retained by the Brilliant Star Montessori School Corp.

Casa Withdrawals occurring after Sept. 1st:

- A. **A minimum of three months' notice prior to withdrawal is required.** If three months' notice is not given, we maintain the right to retain said three months of tuition.
- B. Where applicable, refunds will be issued on the last day of the third month when three month's written notice of withdrawal is made in accordance with this Agreement.
- C. No refunds will be issued under any circumstances for withdrawals that occur after Feb. 1st of the given school year.
- D. No refunds will be issued in the situation where staffing/programming may change. The Board ensures that a quality of education will be maintained no matter who is directing our programs.
- E. No refunds will be issued if a mandated school closure occurs due to a pandemic or any other unforeseen circumstances at any time during the school year. All efforts to move towards a distance learning program as quickly as possible in the interim will be implemented.

ELEMENTARY REFUND POLICY:

Once registered, there will be NO refunds for fees or tuition. If we can fill the spot with another student, tuition refunds may be given in accordance to A-E above. A written notice to withdraw a child from the Brilliant Star Montessori School Corp. must be given. Such written notice of withdrawal shall be delivered to the school Administrator.

PERMISSION: (only one parent initial is required to allow for full consent)

I, as parent/guardian, have read, understood and accepted the conditions and terms as stated on all pages of this Agreement and agree to the policies and regulations of the Brilliant Star Montessori School Corp. I have also read the BSM Parent Handbook and agree to follow the school's policies and regulations therein. My initial confirms this _____.

I, as parent/guardian, consent to my child being photographed for use in publications, including, but not limited to publication via our school newsletter, school website & social media platforms, slide-shows, posters, pamphlets or videos. Names are never attached to student photos. My initial confirms this _____.

I, as parent/guardian, consent to our email address being used as a means of communication from the school. We will also circulate a school directory to families for the purpose of arranging social get-togethers. My initial confirms this _____.

I, as parent/guardian, release Brilliant Star Montessori School Corp., its respective directors, servants, agents or employees from any claims, demands, damages, action or causes of action arising out of or in consequence of any loss, injury or damage to my person or property or to my child's person or property while in enrolled at BSM. My initial confirms this _____.

By registering my child, I understand that both parents/guardians named above have access to my child for pick up or drop off at the school unless legal documentation is made available to the Brilliant Star Montessori School Corp. which provides information otherwise. I further consent that the extra names listed on page 2 in the "Pick-up Information" section also have permission to drop off or pick up my child from school.

This agreement is entered into on the ____ day of _____, ____ in the City of Saskatoon, in the Province of Saskatchewan.

Print Name of Parent/Guardian

Print Name of Parent/Guardian

Signature of Parent/Guardian

Signature of Parent/Guardian

BRILLIANT STAR MONTESSORI SCHOOL CORP.

PER: _____

(Office use only): Learning ID #: _____ **Pupil #:** _____ **Gov. ID Submitted:** ☐

Payments: App./Sup. Fee: ☐ **Act. Fee:** ☐ **Cheques:** ☐ **Y/W:** ☐ **EFT:** ☐ x1 ☐ x2

(Please return this copy to the school)

Brilliant Star Montessori School

2025/2026 Application Fees & Policy:

The program fees are as follows:

Preschool ½ day: (half days M-F)

- **\$350** application/supply fee (**due Feb. 1st or date of application if after Feb. 1st**)
- **\$530** per month x 10 = \$5300 (see Fee Payment Schedule below for options)

Preschool Double Session: (full days M-F)

- **\$375** application/supply fee (**due Feb. 1st or date of application if after Feb. 1st**)
- **\$900** per month x 10 = \$9000 (see Fee Payment Schedule below for options)

Kindergarten: (alternate days M/W and alternate F OR T/Th and alternate F)

- **\$375** application/supply fee (**due Feb. 1st or date of application if after Feb. 1st**)
- **\$400** per month x 10 = \$4000 (see Fee Payment Schedule below for options)

Kindergarten: (full days M-F)

- **\$375** application/supply fee (**due Feb. 1st or date of application if after Feb. 1st**)
- **\$750** per month x 10 = \$7500 (see Fee Payment Schedule below for options)

Elementary: (full days M-F)

- **\$525** application/supply/activity fee (**due Feb. 1st or date of application if after Feb. 1st**)
- **\$695** per month x 10 = \$6950 (see Fee Payment Schedule below for options)

Fee Payment Schedule:

Tuition may be paid by any one of the following methods; please check your option:

- ☐ 1.) Monthly post-dated cheques of **May 1st, June 1st, and Sept. 1st inclusive to Apr. 1st** (= 10 cheques)
Please note: **e-transfers** will **NOT** be accepted with monthly option, **including initial fees payment**;
- ☐ 2.) In 2 payments (5 months tuition each) by post-dated cheques **or** e-transfers on **May 1st & Nov. 1st**;
Please note: **e-transfers** will be accepted with this option for **initial fees payment**;
- ☐ 3.) Full payment by cheque **or** e-transfer on **May 1st**.
Please note: **e-transfers** will be accepted with this option for **initial fees payment**;

Cheques can be made payable to 'BSM'. Families with multiple students attending may combine amounts and write one cheque per household.

PLEASE NOTE:

- Tuition is collected 3 payments in advance of school starting. The May 1st cheque is for Sept. tuition, the June 1st cheque is for Oct. tuition, the Sept. 1st cheque is for Nov. tuition, etc.
- The application/supply fee covers administrative costs involved in the application process and all school and art materials needed by the student. The Elementary activity fee is for field trips and special presenters. These fees are paid once per school year and are **non-refundable once accepted by BSM**.
- A student application is not considered complete until a signed and completed application form, along with **all** fees and tuition payments (as per the above payment schedule), and any government ID required has been handed in. **No exceptions.**
- Please review our 'Refunds' and 'Notice for Withdrawal' sections in full **before** submitting your Application form.
- To keep our school costs down and contribute to the school community spirit and service, each family will be required to either volunteer two weeks per student or 'buy-out' at \$40/week/student, to help with our schoolyard work throughout the year. **Please check one option for this on the application form.**